

**MEDICAL STUDENT'S
 VOCATIONAL TRAINING
 JOURNAL**

.....
 student's name and surname

.....
 index number

.....
 academic year

2nd
 year of study

Students are required to undergo a 3-week vocational training (90 hours) which could only take place in out-patient health care units (GP vocational practices) and should include a 6-hour working day. The condition for passing the vocational training is the student's knowledge of the general principles of organizing the work of the clinic and practical skills as regards patient service, including record keeping.

1. **The purpose of the vocational training** is to familiarize the student with the full range of activities related to the work of outpatient clinics (GPs).
2. The function of the vocational training supervisor responsible for the implementation of the program is performed by the clinic's physician authorized by the manager
3. Organizer of professional training / Person authorized by training organizer credits the training by placing an appropriate entry **in the student's professional training card**. The condition for passing the vocational training is the achievement of the assumed learning outcomes by the student.

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 name and address of the place of professional practice / stamp

No.	SCOPE OF ACTIVITIES/LEARNING OUTCOMES	Date, signature and stamp of the supervisor
1	The student knows the structure of the clinic; administrative activities related to patient service (registration, writing out referrals, prescriptions, certificates, sick leaves and other tasks within the scope of medical activities).	
2	Knows the scope of activities of the above-mentioned clinic.	
3	Knows the rules of cooperation between the above-mentioned clinics and specialist health care units (hospitals, specialist clinics).	
4	Assists and helps with the examination of patients and home visits.	
5	Helps in performing other medical and nursing activities carried out in the facility.	
6	Performs nursing procedures, provides first aid in emergencies.	

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Comments

I certify that the student completed their professional vocational training in
 the hospital ward from to

.....
 signature of the vocational training Coordinator

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Students are required to undergo a 1-week vocational training (30 hours) as regards emergency care at the Hospital Emergency Department which includes a 6-hour working day.

1. **The purpose of the vocational training** is to familiarize the student with the full range of activities related to work in the Specialist Emergency Department.
2. The function of the vocational training supervisor responsible for the implementation of the program is performed by a physician authorized by the manager.
3. Organizer of professional training / Person authorized by training organizer credits the training by placing an appropriate entry **in the student's professional training card**. The condition for passing the vocational training is the achievement of the assumed learning outcomes by the student.

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name and address of the place of professional practice / stamp

No.	SCOPE OF ACTIVITIES/LEARNING OUTCOMES	Date, signature and stamp of the supervisor
1	The student is familiar with the organization of work and the structure of the Hospital Emergency Department: - admits patients from Medical Rescue Teams, - keeps medical records, - transfers patients to other hospital wards, - discharges patients, - gets to know the areas of the Hospital Emergency Department.	
2	gets to know medical equipment used in the Hospital Emergency Department.	
3	Assists at the initial examination/evaluation conducted by the Emergency Department physician and with diagnostic tests.	
4	Assists at resuscitation activities in patients in emergency life-threatening conditions of internal medical and surgical origin.	
5	Assists at surgeries and procedures performed on surgical patients.	
6	Assists at the transportation of patients for diagnostic tests.	
7	During the vocational training, the student is obliged to take one duty from 15.00 to 21.00.	

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Comments

I certify that the student completed their professional vocational training in the hospital ward from to

signature of the vocational training Coordinator